

Form 5

Condominium Act, 1998

SUMMARY OF LEASE OR RENEWAL  
(clause 83 (1) (b) of the Condominium Act, 1998)

TO: ..... (name of condominium corporation)

1. This is to notify you that:

[Strike out whichever is not applicable:

a written or oral (strike out whichever is not applicable: lease, sublease, assignment of lease)

OR

a renewal of a written or oral (strike out whichever is not applicable: lease, sublease, assignment of lease)]

has been entered into for:

[For all condominium corporations except common elements condominium corporations:

Unit(s) ....., Level(s) ..... (include any parking or storage units that have been leased)]

[In the case of a common elements condominium corporation:

the common interest in the condominium corporation, being the interest attached to .....  
(provide brief description of the parcel of land to which the common interest in the Condominium Corporation is attached)]

on the following terms:

Name of lessee(s) (or sublessee(s) ): .....

Telephone number: .....

Fax number, if any: .....

Commencement date: .....

Termination date: .....

Option(s) to renew: .....  
(set out details)

Rental payments: .....  
(set out amount and when due)

Other information: .....  
(at the option of the owner)

2. I (We) have provided the (strike out whichever is not applicable: lessee(s), sublessee(s)) with a copy of the declaration, by-laws and rules of the condominium corporation.

3. I (We) acknowledge that, as required by subsection 83 (2) of the Condominium Act, 1998, I (we) will advise you in writing if the (strike out whichever is not applicable: lease, sublease, assignment of lease) is terminated.

Dated this ..... day of ....., .....

.....  
(signature of owner(s))

.....  
(print name of owner(s))

(In the case of a corporation, affix corporate seal or add a statement that the persons signing have the authority to bind the corporation.)

.....  
(address)

.....  
(telephone number)

.....  
(fax number, if any)