YRSCC 1055

# ELEVATOR RESERVATION AGREEMENT

This reservation request is for the use of the service elevator for the purpose of a move-in/move-out delivery, and for any large item deliveries that require the use of a service elevator.

Move ins/out and deliveries are allowed from 8:00 a.m. to 8:00 p.m. Monday to Friday and Saturday (except holidays).

Reservation requested by: _____

Unit/Suite Number _____ Buzzer number (if moving out) _____

Owner: _____ Reservation requested by _____

Home tel: (___) _____ Bus tel (___) _____ Cell (___) _____

Outgoing Resident _____

Incoming Resident _____

Delivery/Movers _____

The date and time of the reservation shall be: __ / _____ / _____ from _____ a.m./p.m. to _____ a.m./p.m.
Day Month Year (maximum 4 hours)

Indicate reason for elevator: ( )Move-in ( )Move-out ( )Delivery ( )Renovations ( )Other: specify _____

I understand and agree to the following conditions:

1. I shall deposit with the Corporation upon signing this agreement, a refundable security/damage deposit in the amount of $150.00 by cheque or money order payable to YRSCC 1055. This amount will be refunded upon completion of the move, provided that I have not caused any damage to the common elements of the corporation and upon surrender to the manager or its staff all common element keys and garage access devices in my possession.
2. I shall notify the Manager or Superintendent and request an inspection of the elevator immediately prior to using the same. Upon completion of the move or delivery, I shall forthwith request a re-inspection of the elevator and adjacent common elements.
3. I shall be liable for the full cost of all repairs to any damage, which may occur as a result of the use of the elevator by me or my agents. I shall accept the cost of repairs as assessed by the manager and acknowledge that all or part of the security/damage shall be withheld and applied towards the cost of repairs.
4. I shall only use the elevator during the term of the reservation.
5. I shall take reasonable precautions to prevent unauthorized entry into the building during the term of the reservation.
6. I shall not obstruct corridors and elevator lobbies prior to, during or after the term of the reservation.
7. I agree that special care will be taken with regard to any mirrors that are present in the elevators. I agree that the protective pads shall be in place prior, during and after and/or until the completion of the final inspection.

I hereby acknowledge that I have read this Agreement and I agree to abide by the Rules of the Corporation in force from time to time.

DATED this ___ day of _____, 2011__.

_____
Applicant's Signature

| AREA INSPECTED | BEFORE | AFTER |
|---|---|---|
| Loading Area | _____ | _____ |
| Moving Room and Doors | _____ | _____ |
| Walkways | _____ | _____ |
| Ground Level Lobby and Doors | _____ | _____ |
| Elevator Doors/Frame | _____ | _____ |
| Elevator Cabs/Pads | _____ | _____ |
| Corridor Floors/Walls | _____ | _____ |
| All fixtures | _____ | _____ |
| Suite Door | _____ | _____ |

Checked by _____ Date and time of checking _____